

29th April 2024

AGENDA

Dear Councillor

You are summoned to a meeting of the:

Finance and Audit Committee
on Tuesday 7th May 2024 at 7pm
to be held at the
Civic Centre, Sambourne Road, Warminster.

Membership:

Cllr Allensby (West)	Cllr Macfarlane (West) Vice Chairman
Cllr Brett (East)	Cllr Parks (North)
Cllr Cooper (Broadway) Chairman	Cllr Robbins (East)
Cllr Jeffries (North)	

Copied to all other members for information.

Members of the public are warmly welcome to attend meetings of the Council and its committees, unless excluded owing to the confidential nature of the business. If you wish to address members in public participation please contact admin@warminster-tc.gov.uk prior to the meeting to enable this to be facilitated.

Yours sincerely



Tom Dommett CiLCA
Town Clerk and Responsible Financial Officer

-
1. **Apologies for Absence**
To receive and accept apologies, including reason for absence, from those unable to attend.

2. Declarations of Interest

To receive any declarations of interest under Warminster Town Council's Code of Conduct issued in accordance with the Localism Act 2011.

3. Minutes

3.1 To approve as a correct record, the minutes of the Finance and Audit Committee meeting held on Monday 4th March 2024; copies of these minutes have been circulated and Standing Order 12.1 provides that they may therefore be taken as read.

3.2 To note any matters arising from the minutes of the Finance and Audit Committee meeting held on Monday 4th March 2024.

4. Chairman's Announcements

To note any announcements made by the Chairman.

5. Questions

To receive questions from members of the committee submitted in advance to the Clerk. Members are requested to submit any financial questions at least 48 hours in advance of the meeting.

Standing Orders will be suspended to allow for public participation.

6. Public Participation

To enable members of the public to address the committee with an allowance of three minutes per person regarding any item on the agenda and **to receive** any petitions and deputations. The Chairman may read any statements submitted in advance by members of the public.

Standing Orders will be reinstated following public participation.

7. Reports from Unitary Authority Members

To note reports provided which are relevant to this committee.

8. Financial Information

8.1 To note the reconciliations for February and March 2024; the Chairman to sign and verify against the bank statements seen. (See attached).

8.2 To note the accounts to March 2024. (See attached).

8.3 To receive the variance report to March 2024. (See attached).

8.4 To approve the list of payments made in February and March 2024 and the Chairman to sign. (See attached).

8.5 To note the internal transfers made between the Instant Access and the current account since the last report.

Date	Amount
20.03.2024	£5,000
23.04.2024	£10,000

8.6 To verify the Petty Cash Schedule to 22nd March 2024.

9. Information Point

The town council has for many years funded an information point at the Hub Building in the Central car park as part of the funding provided to the Warminster and Villages Development Trust (WVDT). The town council grant to the WVDT is £6,000 a year.

The information point is essentially transferring to the Athenaeum Centre for the Community where it will become part of its front of house facility. The Trust is now winding down and the town council grant is no longer needed.

As the Athenaeum is taking over part of the services previously provided by the WVDT, it is proposed that the council makes an ongoing yearly grant to the Athenaeum of £2,500 pa for the provision of an information point. This would represent a saving to the council of £3,500 a year.

Members to resolve to make a yearly grant to the Athenaeum Centre for the Community of £2,500 pa towards the provision of an information point.

10. Reserves

The council had a surplus at the financial year end, of £147,476 (see attached)

Members are asked to resolve to allocate money to the reserves as set out below:

310	General Reserves	£81,476
New EMR	Events/markets	£15,000
327	Neighbourhood Plan	£14,000
326	Climate Change	£12,000
339	Youth Provision (Activities)	£20,000
346	Website	£5,000
	TOTAL	£ 147,476

11. Community Infrastructure Levy [CIL] Update

Members to note the CIL Report (attached) for the financial year end 31st March 2024.

12. Town Clock

The town council is responsible for the maintenance of the town clock on the Post Office building in Station Road. The existing cabling has failed and is obsolete. A quote of £944.90 plus VAT has been obtained from Wheelers for the cost of installing new cabling to town clock.

Members to approve expenditure of £944.90 plus VAT to repair the town clock, funding to come from 310 General Reserves.

13. Communications

Members to decide on items requiring a press release and to nominate a spokesperson if required.

Date of next meeting: Monday 24th June 2024.

Minutes from this meeting will be available to all members of the public either from our website www.warminster-tc.gov.uk or by contacting us at Warminster Civic Centre.

THIS PAGE LEFT BLANK

**Bank Reconciliation Statement as at 29/02/2024
for Cashbook 1 - Current/Instant Access Bank A/**

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Instant Access Account	29/02/2024		90,325.22
Current Account	29/02/2024		5,000.00
			<u>95,325.22</u>
<u>Unpresented Payments (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			95,325.22
<u>Unpresented Receipts (Plus)</u>			
28/02/2024		190.00	
			<u>190.00</u>
			95,515.22
		Balance per Cash Book is :-	95,515.22
		Difference is :-	0.00

Signatory 1:

NameSignedDate

Signatory 2:

NameSignedDate

**Bank Reconciliation Statement as at 31/03/2024
for Cashbook 1 - Current/Instant Access Bank A/**

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Instant Access Account	31/03/2024		137,862.57
Current Account	31/03/2024		5,000.00
			<u>142,862.57</u>
<u>Unpresented Payments (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			142,862.57
<u>Unpresented Receipts (Plus)</u>			
26/03/2024		50.96	
			<u>50.96</u>
			142,913.53
		Balance per Cash Book is :-	142,913.53
		Difference is :-	0.00

Signatory 1:

NameSignedDate

Signatory 2:

NameSignedDate

Detailed Balance Sheet - Excluding Stock Movement

Month 12 Date 31/03/2024

<u>A/c</u>	<u>Description</u>	<u>Actual</u>		
	<u>Fixed Assets</u>	Asset Value	Depreciation	Net Value
1	Freehold Land & Buildings	1,530,741	400,918	1,129,823
11	Leasehold Land & Buildings	7,901	1,758	6,143
21	Vehicles & Equipment	485,706	396,767	88,939
41	Infrastructure Assets	773,113	251,999	521,114
61	Community Assets	103,808	0	103,808
91	Capital Work In Progress	168,040	0	168,040
	Total Fixed Assets	3,069,309	1,051,442	2,017,867
	<u>Current Assets</u>			
101	Debtors - Civic Centre	8,088		
102	Debtors - Town Council	2,624		
105	VAT Control A/c	18,743		
110	Prepayments	50,412		
112	Accrued Interest Receivable	6,270		
118	Stripe	39		
120	Stock - Bar	3,004		
121	Stock - Pavilion Cafe	2,355		
200	Current/Instant Access Account	142,914		
215	CCLA - Deposit Fund	1,584,193		
220	Petty Cash Account	388		
221	Float - Civic Centre	700		
222	Float - Pavillion Cafe	425		
	Total Current Assets		1,820,154	
	<u>Current Liabilities</u>			
501	Trade Creditors	47,280		
510	Accruals	22,813		
515	PAYE/NIC Due	10,894		
516	Superannuation	10,715		
530	Mayor Charity	1,429		
560	Booking Deposits	110		
561	Income In Advance	3,927		
590	Retentions	5,864		
	Total Current Liabilities		103,031	
	Net Current Assets			1,717,123
	Total Assets less Current Liabilities			3,734,990
	<u>Long Term Liabilities</u>			
391	Deferred Grants - Applied	594,537		
392	Deferred Grants - Released	(148,285)		
401	PWLB Loan	232,053		
	Total Long Term Liabilities		678,305	
	Total Assets less Total Liabilities			3,056,685
	<u>Represented by :-</u>			
300	Current Year Fund	147,476		
310	General Reserves	311,586		

Detailed Balance Sheet - Excluding Stock Movement**Month 12 Date 31/03/2024**

<u>A/c</u>	<u>Description</u>	<u>Actual</u>
315	EMR Capital Projects	312,064
316	EMR Services to be Devolved	498,075
318	EMR Outside Services	75,473
319	EMR Elections	35,000
323	EMR Tennis Courts	3,744
325	EMR CCTV	9,247
326	EMR Climate Change	10,000
327	EMR Neighbourhood Plan	12,000
332	EMR Sweeper	3,000
333	EMR Cycle Path	20,000
336	EMR Training	2,062
338	EMR Play Areas	48,145
339	EMR Youth Provision	5,000
343	EMR Town Crier	2,261
346	EMR Website	863
350	EMR s106 Rugby Club	6,573
356	EMR CIL 21-22	2,544
357	EMR CIL 22-23	98,279
358	EMR CIL 23-24	84,783
359	EMR Market Towns Programme	28,947
360	Capital Financing Account	1,339,562
	Total Equity	3,056,685

Variance Report to Finance and Audit Committee 7th May 2024

Variations – YTD 31st March 2024

The RFO provides the council with a statement of receipts and payments to date under each head of the budgets, comparing actual expenditure to the appropriate date against that planned as shown in the budget. These statements are to be prepared at least at the end of each financial quarter and shall show explanations of material variances. For this purpose, 'material' shall be in excess of (15%) of the budget, minimum of £500, based on the budget for that period, (and allowing for prepayments or accruals). Spending up to end of March 2024 would be expected to be 100%, variances are for spending above 115% and below 85%, minimum of £500. Previously reported variances are shown shaded.

Code	Title	Spend £	Budget £	Variance £	% budget	Explanation
	March 2024					
101 Council Administration						
101/1190	Interest receivable	91,747	20,000	(71,747)	458%	Higher interest rates than predicted
101/4008	Training and Team Building	1,413	3,000	1,588	47.1%	Budget exceeded requirements
101/4023	Printing & Stationery	289	900	611	32.1%	Below predicted spend, linked to 101/4024 increase.
101/4025	IT (Website & Email)	14,839	12,000	(2,839)	123%	Slightly above predicted spend
101/4028	Insurance	28,274	13,000	(15,274)	217%	Extra Assets and events needing insuring and upfront payment for next year.
101/4029	Licences	4,583	1,500	(3,083)	305%	Includes new HR and Risk system License not in budget
101/4030	Recruitment Advertising	400	1,500	1,100	26.7%	Saving
101/4040	Equipment/ Furniture	50	1,000	950	5.0%	Variable spend as needed
101/4056	Accountancy	9,447	15,000	5,553	63.0%	Budget

Variance Report to Finance and Audit Committee 7th May 2024

	Fees					
102 Civic and Democratic						
102/4025	IT (Website & Email)	5,641	2,500	(3,141)	225.6%	Above predicted spend
102/4080	Mayoral Expenses	425	1,000	575	42.5%	Budget exceeded requirements
103 Policy and Comms						
103/4001	Salaries	18,168	10,000	(8,168)	181.7%	New Comms Post
103/4034	Newsletter	989	2,000	1,011	49.5%	Saving
104 Council Events						
104/1701	Christmas Events Income	3,553	2,500	(1,053)	142%	Bigger event, bigger income
104/4001	Salaries	16,443	14,000	(2,443)	117.4%	Increased events
104/4032	Adverts - Events	479	1,000	521	47.9%	Budget exceeded requirements
104/4081	Civic Events	596	2,000	1,404	29.8%	Variable spend as needed
104/4720	Remembrance Service	1,808	1,000	(808)	180%	Variable spend as needed
107 Grants and Projects						
107/4710	Enterprise Warminster	4,681	4,000	(681)	117%	Parking Refund scheme
201 CCTV						
201/1205	CCTV - West Wilts Tr Estate fees	22,541	8,150	(14,391)	276.6%	Payments Includes some CCTV Upgrade costs

Variance Report to Finance and Audit Committee 7th May 2024

201/1206	CCTV – Westbury TC Fees	47,988	16,300	(31,688)	294.4%	Payments Includes some CCTV Upgrade costs
201/4001	Salaries	67,596	83,186	15,590	81.3%	New system and increased volunteers required fewer hours
201/4008	Training & Team Building	163	1,500	1,338	10.8%	Variable spend as needed
201/4014	Electricity & Gas	263	5,000	4,737	5.3%	Change of premises
201/4029	Licences	50	1,000	950	5.0%	Variable spend as needed
201/4037	Maintenance Contracts	1,684	4,500	2,816	37.4%	New budget
202 Dewey House						
202/4011	Rates	4,691	5,900	1,209	79.5%	Budget exceeded requirements
202/4012	Water Rates	1,829	250	(1,579)	731.5%	Inadequate budget
202/4025	IT (Website & Email)	418	2,000	1,582	20.9%	Now at Hub building
202/4037	Maintenance Contracts	377	1,600	1,223	23.6%	Now at Hub building
208 Town Park Splashpad						
208/4012	Water Rates	(3,074)	10,000	13,074	(30.7%)	Big refund on estimated bill.
208/4014	Electricity and Gas	12,239	5,000	(7,239)	244%	Inadequate budget
208/4036	Repairs and Renewals	3,126	5,000	1,874	62.5%	Variable spend as needed
208/4037	Maintenance Contracts	6,630	7,500	870	88.4%	Budget exceeded requirements

Variance Report to Finance and Audit Committee 7th May 2024

209 Outside Services						
209/4001	Salaries	232,858	263,138	30,280	88.5%	See 103/4001
209/4008	Training & Team Building	1,822	3,500	1,678	52.1%	Variable spend as needed
209/4020	Consumables & Other Expenses	3,836	2,500	(1,336)	153.4%	Variable spend as needed
209/4022	Postage and Telephone	1,860	2,400	540	77.5%	Variable spend as needed
209/4025	IT (Website & Email)	1,680	3,000	1,320	56.0%	Saving
209/4036	Repairs and Renewals	3,301	5,000	1,699	66.0%	Variable spend as needed
209/4040	Equipment/Furniture	6,190	5,500	(690)	112.5%	Variable spend
209/4041	Equipment Hire	4,142	5,000	858	82.8%	New Budget see also 209/4040
209/4044	Tree Works	4,400	6,000	1,600	73.3%	Variable spend as needed
210 Town Park						
210/1020	Town Park Event Income	4,160	3,000	(1,160)	138.7%	Higher income than predicted
210/1550	Boats Income	8,124	7,000	(1,124)	116%	Higher income than predicted
210/4001	Salaries	8,561	13,523	4,962	63.3%	Salary saving by employment of fewer staff.
210/4012	Water Rates	10,931	7,000	(3,931)	156%	Higher usage than predicted
210/4014	Electricity and Gas	4,558	3,000	(1,558)	151.9%	Higher spend than predicted
210/4020	Consumables & Other Expenses	2,602	5,000	2,398	52.0%	Variable spend

Variance Report to Finance and Audit Committee 7th May 2024

210/4036	Repairs and Renewals	3,619	10,000	6,381	36.2%	Variable spend
214 Public Conveniences (TP & CCP)						
214/4012	Water Rates	5,084	2,500	(2,584)	203.4%	Increase usage of public toilets
214/4014	Electricity and Gas	10,605	3,000	(7,605)	353.5%	Increase usage of public toilets
214/4016	Cleaning	280	1,000	720	28.0%	Variable spend
214/4036	Repairs and Renewals	2,264	3,000	736	75.5%	Variable spend
216 Pavilion Cafe						
216/1600	Pavilion Café sales	96,761	80,000	(16,761)	121%	Exceeded sales target earlier in the year
216/3540	Pavilion Café purchases	34,958	28,000	(6,958)	124.8%	Stock bought in line with sales
216/4014	Electricity & Gas	7,687	2,500	(5,187)	307.5%	Exceeded budget
219 Sweeper						
219/4036	Repairs and Renewals	3,404	2,000	(1,404)	170.2%	Variable spend
219/4091	Sweeper Consumables	1,640	2,500	860	65.6%	Variable spend
219/4092	Sweeper Fuel	7,404	9,000	1,596	82.3%	Variable spend
220 Depot						
220/4014	Electricity & Gas	1,623	750	(873)	216.4%	Insufficient budget
301 Civic Centre						

Variance Report to Finance and Audit Committee 7th May 2024

301/1001	Letting Income	54,910	40,000	(14,910)	137.3%	Increased bookings at civic centre
301/1002	Events Income	3,060	1,000	(2,060)	306%	Higher income than predicted
301/1305	Film Shows Income	1,012	500	(512)	202.3%	Higher income than predicted
301/4001	Salaries	75,027	65,166	(9,861)	115.1%	Increased cost due to increased bookings
301/4012	Water Rates	2,337	1,250	(1,087)	187.0%	Increased cost due to increased usage
301/4020	Consumables & Other Expenses	2,763	4,000	1,237	69.1%	Variable spend
301/4025	IT (Website and Email)	1,485	2,000	515	74.3%	Variable spend
301/4035	Refuse Collection/ Bin Emptying	1,944	1,000	(944)	194.4%	Variable spend based on weight of waste
301/4036	Repairs and Renewals	12,765	3,000	(9,765)	425.5%	Variable spend
301/4037	Maintenance Contracts	11,441	8,000	(3,441)	143%	Upfront payments
301/4040	Equipment/ Furniture	401	1,000	599	40.1%	Variable spend
301/4801	Events Funding	1,587	750	(817)	208.9%	Variable spend
306 Civic Centre Coffee Bar						
306/1581	Coffee Bar Sales	3,137	1,000	(2,137)	313.7%	Increased sales from seasonal markets

List of Payments made between 01/02/2024 and 29/02/2024

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
01/02/2024	SSE 6643350012	FP	1,111.84		1222-Xmas lights electricity
01/02/2024	Wessex Lift Co Ltd	DDR1	130.50		1020-C/Centre lift service
01/02/2024	Grist Environmental	DDR2	226.80		1094-Green waste skips
01/02/2024	W2B-10523689	DDR3	25.76		Purchase Ledger Payment
01/02/2024	Screwfix Direct Ltd	DDR4	27.56		1117-EQ Tee 10mm
01/02/2024	Designer Mark	S/O	70.00		994-Website maint Jan/Dec23
05/02/2024	SSE Contracting Ltd	FP2	1,395.61		1219-CCTV box removal
05/02/2024	The Safety Supply Company Ltd	VIS1	11.99		1242-Sharps bins
05/02/2024	HMV	VIS2	21.98		1206-DVD for film shows
05/02/2024	VWFS UK Ltd	DDR	405.53		Lease WN20 NCA
06/02/2024	ACAS	FP3	125.00		1229-Mock redundancy training
06/02/2024	Checkpoint Warminster	FP4	141.01		1196-GK20 UYK Tyres
06/02/2024	DCK Accounting Solutions Ltd	FP5	760.87		1197-Accounts Jan 24
06/02/2024	EG Coles	FP6	736.22		1232-WM21 DMZ repairs
06/02/2024	Mr G Boon	FP7	55.20		1201-Central toilets urinal re
06/02/2024	High Court Enforcement Group L	FP8	660.00		1202-Enforcement Boreham Rd Ce
06/02/2024	Ross Hillman Ltd	FP9	140.40		1212-Dug Cerney Cemetery car p
06/02/2024	A Seelk-Young	FP10	90.00		1217-C/C Window cleaning
06/02/2024	Office Right Business Solution	FP11	60.65		1241-F/Warden waterproofs
06/02/2024	Sydenhams Ltd	FP12	186.91		1223-Post fix
06/02/2024	Westbury Town Council	FP13	130.20		1243-Toilet roll bobbins
06/02/2024	Wired Publishing	FP14	118.80		1244-Market advert
06/02/2024	Wiltshire Council	FP15	755.04		1226-Payroll & HR Admin
06/02/2024	Paypal	DDR5	32.19		1237-Jotforms
07/02/2024	De Lage Lande Leasing Ltd	DDR1	528.20		1109-Cheery picker rental
08/02/2024	Tryhorn Landscape Construction	FP16	4,332.00		1224-R/Club shed/fencing/decki
08/02/2024	Valletta Surfacing Ltd	FP17	6,060.00		1225-Cophead Pathway repairs
08/02/2024	Paypal	VIS3	517.97		1238-Go self drive.com
09/02/2024	Pozitive Energy Ltd	DDR6	435.24		1239-Pav Cafe electricity
12/02/2024	Netitude Ltd	DDR7	4,102.31		1236-IT Support
12/02/2024	Paypal	DDR8	846.00		1288-Cherry Picker licence
12/02/2024	Fuel Genie DDR	DDR9	561.72		1234-Fuel a/c
12/02/2024	HSBC	DDR	18.41		Bank charges
13/02/2024	Booker	DDR10	317.59		1231-Pav Cafe purchases
14/02/2024	Pensions Jan 24	DDR	10,778.49		Pensions Jan 24
15/02/2024	DIGITAL SPACE GROUP LTD	DDR11	593.90		1262-Domain services/web hosti
15/02/2024	Office Evolution Ltd	DDR12	101.95		1210-Copier charges
15/02/2024	Wiltshire Council	DDR	279.00		Rates 23/24
15/02/2024	Wiltshire Council	DDR	375.00		Rates 23/24
16/02/2024	Skyguard Ltd T/As Peoplesafe	DDR13	57.60		1274-Microguard
16/02/2024	Alphabet (GB) Ltd	DDR14	378.95		1230-GU22 NHN van rental
19/02/2024	Fuel Genie DDR	DDR15	279.69		1269-Fuel a/c
19/02/2024	Paragon	DDR	2,467.51		Sweeper lease
19/02/2024	Mrs M Grant	FP	40.00		Mrs M Grant tennis refund
20/02/2024	Alvian Ltd	FP18	4,161.60		1260-Queensway P/Area repairs
20/02/2024	AHGTC	FP19	50.00		1261-AHGTC Membership T/Crier
20/02/2024	Aid Training & Operations Ltd	FP20	300.00		1259-Emergency 1st aid trainin

List of Payments made between 01/02/2024 and 29/02/2024

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
20/02/2024	Myddelton & Major	FP21	420.00		1270-C/Centre rent analysis
20/02/2024	Octopus Energy	FP22	51.38		Purchase Ledger Payment
20/02/2024	Playsafety Ltd	FP23	840.00		1275-Play area inspections
20/02/2024	SLCC Enterprises Ltd	FP24	78.00		1278-TD Team engagement traini
20/02/2024	Sydenhams Ltd	FP25	31.15		1279-Post fix
20/02/2024	Office Right Business Solution	FP26	59.59		1281-Wellington boots
20/02/2024	Tudor (UK) Ltd.	FP27	138.36		1284-Materials
20/02/2024	Worldpay (UK) Ltd	DDR16	19.82		1228-C/C card charges
20/02/2024	Worldpay (UK) Ltd	DDR17	41.31		1227-Pv Cafe Card Charges
20/02/2024	The Events Industry Forum Ltd	VIS4	30.00		1282-Purple Guide Subscription
21/02/2024	HSBC	DDR	28.18		Bank Charges
22/02/2024	Risk Magic Ltd	FP28	2,520.00		1276-Risk Wizard subs 24/25
22/02/2024	Warminster Parking Partnership	FP29	290.80		1285-Jan 24 parking refunds
22/02/2024	Warminster & Villages Developm	FP30	3,002.66		1286-Hub electricity
22/02/2024	Wheelers (Westbury) Ltd	FP31	5,922.00		1287-Christmas lights
22/02/2024	HMRC	DDR	11,302.94		PAYE/NI Jan 24
22/02/2024	Abbeydale Direct	VIS1	39.48		Purchase Ledger Payment
23/02/2024	Feb Salaries	DDR	34,131.49		Feb Salaries
23/02/2024	ENGIE Power Ltd	DDR1	1,302.76		1267-C/Car Park toilets electr
23/02/2024	ENGIE Power Ltd	DDR2	359.57		1265-T/Park electricity
23/02/2024	ENGIE Power Ltd	DDR3	189.76		1266-T/Park electricity
23/02/2024	Engie Power	DDR4	258.16		1263-Depot electricity
23/02/2024	ENGIE Powel Ltd	DDR5	3,190.93		1264-Hub electricity
26/02/2024	O2	DDR6	232.37		1272-Mobile phones
26/02/2024	Fuel Genie DDR	DDR7	327.81		1268-Fuel a/c
26/02/2024	Propel Finance	DDR	48.40		Telephone
26/02/2024	Stellantis	DDR	691.44		AF23 ZMO Lease
27/02/2024	Bonnymans	vis2	245.00		1294-Graffiti removal gel
27/02/2024	Booker	DDR8	413.05		1293-Pav cafe purchases
28/02/2024	Tudor (UK) Ltd.	FP1	192.96		1322-Litter pickers/bulb plant
28/02/2024	Office Right Business Solution	FP2	473.82		1320-Milk jiggers
28/02/2024	SSE Energy Supply Ltd	FP3	110.38		1316-CCTV Electricity Jan 24
28/02/2024	Roundstone Vending Limited	FP4	514.07		1310-Coffee/hot choc/milk
28/02/2024	Parish Services Ltd	FP5	19.00		1309-Warminster Parish listing
28/02/2024	National Association of Local	FP6	60.00		1306-Local Council Award Reg f
28/02/2024	Moviola Ltd	FP7	144.60		1305-Great Escaper film hire
28/02/2024	Designer Mark	FP8	80.00		1298-Work on website
28/02/2024	Checkpoint Warminster	FP9	141.00		1296-Sweeper tyre replacement
28/02/2024	Checkpoint Warminster	FP	0.01		1296-Sweeper tyre replacement
28/02/2024	Propel Finance	DDR	46.00		Telephone
29/02/2024	Hills Waste Solutions Ltd	DDR9	3,387.12		1205-Sweeper waste
Total Payments			116,378.56		

List of Payments made between 01/03/2024 and 31/03/2024

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
01/03/2024	Car Mart	D/CARD1	13.85		Purchase Ledger Payment
01/03/2024	Grist Environmental	DDR1	232.50		1168-T/Park waste/recycling
01/03/2024	W2B-10523689	DDR2	25.76		Purchase Ledger Payment
01/03/2024	Screwfix Direct Ltd	DDR3	214.89		1216-Drill bits
01/03/2024	Designer Mark	S/O4	70.00		994-Website maint Jan/Dec23
01/03/2024	Hunot HR	S/O5	240.00		1235-HR Advice line
04/03/2024	Public Works Loan Board	DDR6	19,800.89		1240-PWLB 498332 Loan Capital
04/03/2024	Fuel Genie DDR	DDR7	48.40		1301-Fuel a/c
04/03/2024	VWFS UK Ltd	DDR	405.53		Lease WN20 NCA
05/03/2024	Amazon Business	FP1	52.75		1326-Classic notebooks
05/03/2024	Coates & Parker Ltd	FP2	131.40		1297-Meetings adverts
05/03/2024	Complete Fire Services Ltd	FP3	86.40		327-C/C Smoke seal repairs
05/03/2024	DCK Accounting Solutions Ltd	FP4	760.87		1299-Accountancy Feb 24
05/03/2024	Keep Britain Tidy	FP5	442.80		1304-24/25 Green Flag Applicat
05/03/2024	Nicks Shoe Repairs	FP6	34.35		1331-Outdoor services keys
05/03/2024	Fendland Leisure Products Ltd	FP7	180.48		1307-Play equip repairs
05/03/2024	Prosec Consultancy Ltd	FP8	460.80		1332-C/C security staff
05/03/2024	Warminster Stamp Centre	FP9	175.00		1333-Postage stamps
05/03/2024	Wired Publishing	FP10	198.00		1334-Markets advert
05/03/2024	Trowbridge Towbar Services Ltd	FP11	550.00		1321-VW Amarak towbar
06/03/2024	CMT Group	D/CARD2	160.88		1346-Road signs frame
06/03/2024	Paypal	DDR8	32.25		Purchase Ledger Payment
06/03/2024	De Lage Lande Leasing Ltd	DDR9	528.20		1328-Niftylift lease
06/03/2024	VWFS UK Ltd	DDR	633.61		WM73 PYU Lease
07/03/2024	Smart Integrated Solutions Ltd	FP12	4,929.04		1336-CCTV Alarm maint 24/25
07/03/2024	Jules P Curtis	FP13	1,430.00		1303-C/Centre Storeroom
11/03/2024	Netitude Ltd	DDR10	2,703.10		1367-IT Support Mar 24
11/03/2024	Paypal	DDR11	23.79		1369-Do not Climb signs
12/03/2024	Pozitive Energy Ltd	DDR12	451.44		1372-Pav Cafe Electric Feb 24
12/03/2024	Booker	DDR13	373.49		1345-C/C Bar purchases
12/03/2024	Fuel Genie DDR	DDR14	117.66		1329-Fuel a/c
12/03/2024	HSBC	DDR	18.30		Bank charges
13/03/2024	Amazon Business	FP14	35.99		1338-Chest waders
13/03/2024	Ashton Farms	FP15	635.78		1343-Pav Cafe ice cream
13/03/2024	Coates & Parker Ltd	FP16	34.00		1347-WArminster Journal subscr
13/03/2024	Complete Fire Services Ltd	FP17	99.00		1348-Pav fire equip maint
13/03/2024	National Trust	FP18	780.00		1366-Yeates Meadow Rent 24/25
13/03/2024	Tudor (UK) Ltd.	FP19	1,599.30		1384-Hedge cutter/brush cutter
13/03/2024	David Wiltshire Photography	FP20	75.00		1349-Framed American flag
13/03/2024	Vinyl Signs (KM Northeast)	FP21	111.60		1386-Road closure signs
13/03/2024	Everflow EFW276220-0	DDR15	825.10		Purchase Ledger Payment
14/03/2024	Grass Mats Ltd	D/CARD3	1,570.80		1360-Gradd reinforcement mesh
14/03/2024	Morrisons	D/CARD4	38.80		1365-E/Egg hunt prizes

List of Payments made between 01/03/2024 and 31/03/2024

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
14/03/2024	Feb Pensions	DDR	10,710.70		Feb Pensions
15/03/2024	Jot Carpets & Flooring Ltd	FP22	500.00		1364-Water damage insurance ex
15/03/2024	Venture Security Management Lt	FP23	570.00		1385-C/C Key holding
15/03/2024	DIGITAL SPACE GROUP LTD	DDR16	49.92		1350-Web hosting
15/03/2024	Skyguard Ltd T/As Peoplesafe	DDR17	57.60		1370-Microguard
15/03/2024	Office Evolution Ltd	DDR18	119.09		1308-Copier charges
15/03/2024	WCC	DDR	279.00		Rates
15/03/2024	WCC	DDR	375.00		Rates
18/03/2024	Estate Incomes Limited	FP24	4,765.08		1300-Depot rent 25.3-23.6.24
18/03/2024	Alphabet (GB) Ltd	DDR19	378.95		1325-GU22 NHN Lease
19/03/2024	Worldpay (UK) Ltd	DDR20	46.27		1324-C/Centre card charges
19/03/2024	Worldpay (UK) Ltd	DDR21	46.68		1323-Pav cafe card charges
19/03/2024	Fuel Genie DDR	DDR22	350.29		1358-Fuel a/c
19/03/2024	Paragon	DDR	2,467.51		Sweeper Lease
20/03/2024	Prosec Consultancy Ltd	FP25	1,152.00		1373-C/Centre security staff
20/03/2024	Office Right Business Solution	FP26	165.49		1381-Copier paper
20/03/2024	Wiltshire Outdoor Learning Tea	FP27	1,000.00		1389-Easter canoe sessions
20/03/2024	South Western Ambulance Servic	FP28	1,080.00		Purchase Ledger Payment
20/03/2024	Roundstone Catering Equipment	FP29	309.95		1374-C/C dishwasher repair
20/03/2024	Mr G Boon	FP30	132.00		1359-Park lodge boiler repair
20/03/2024	Ashton Farms	FP31	263.57		1342-Pav Cafe ice cream
20/03/2024	Epos Now Ltd	D/CARD5	210.00		Purchase Ledger Payment
20/03/2024	Total Gas & Power	DDR23	2,179.24		1382-D/Hose elec to 29.2.24
20/03/2024	Total Gas & Power	DDR24	3,229.72		1383-C/C elec 1.12-29.2.24
21/03/2024	HSBC	DDR	39.65		Bank charges
22/03/2024	HMRC	DDR	11,273.01		PAYE/NI Feb 24
22/03/2024	Warminster Parking Partnership	FP1	272.10		1387-Parking refunds Feb 24
22/03/2024	Place Studio Ltd	FP2	1,320.00		1371-N/Plan support
24/03/2024	Propel Finance	DDR	48.40		Telephone
25/03/2024	ENGIE Power Ltd	DDR1	1,121.06		1355-C/Car Park elec Feb 24
25/03/2024	ENGIE Power Ltd	DDR3	312.25		1351-T/Park elec Feb 24
25/03/2024	ENGIE Power Ltd	DDR4	80.88		1353-T/Park electric Feb 24
25/03/2024	Engie Power	DDR5	200.88		1352-Depot Electric Feb 24
25/03/2024	ENGIE Powel Ltd	DDR6	2,825.42		1354-C/Hub electric Feb 24
25/03/2024	Stellantis	DDR	691.44		AF23 ZMO Lease
25/03/2024	Mar Salaries	DDR	247.69		Mar Salaries
25/03/2024	Mar Salaries	DDR	34,808.96		Mar Salaries
26/03/2024	ACAS	FP3	225.00		1396-JH HR Training
26/03/2024	Charles Saunders Ltd	FP4	58.10		1408-12oz tumblers
26/03/2024	Checkpoint Warminster	FP5	32.74		1409-Tyre replacement
26/03/2024	Mr G Boon	FP6	414.00		1418-C/C toilet repairs
26/03/2024	Imagin Products Ltd	FP7	13.98		1423-Cllr kirkwood name badge
26/03/2024	Mirage Signs Limited	FP8	90.00		1426-Clean SIP banners

List of Payments made between 01/03/2024 and 31/03/2024

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
26/03/2024	Prosec Consultancy Ltd	FP9	3,546.00		1433-Spring Market security
26/03/2024	SSE Energy Supply Ltd	FP10	103.24		1437-CCTV electricity Feb 24
26/03/2024	Office Right Business Solution	FP11	168.67		1440-Pav cafe cups
26/03/2024	Office Right Business Solution	FP12	0.30		1438-A4 laminating pouches
26/03/2024	Tudor (UK) Ltd.	FP13	968.15		1445-Husqvarna batt lawn mower
26/03/2024	Smart Integrated Solutions Ltd	FP14	2,845.20		1435-C/Centre TV System
26/03/2024	O2	DDR7	232.37		1368-Mobile phones
26/03/2024	Booker	DDR8	954.22		Purchase Ledger Payment
26/03/2024	Fuel Genie DDR	DDR9	180.20		1357-Fuel a/c
27/03/2024	HMV	VIS1	11.99		1420-One Life film
27/03/2024	Post Office	VIS2	3.45		1430-Post leases to Wilts Coun
27/03/2024	BASA Studio GmbH	VIS3	513.81		1403-Fire Artist 27.10.24
28/03/2024	BreatheHR	DDR10	1,815.60		1405-HR Annual fee 24/25
28/03/2024	Hills Waste Solutions Ltd	DDR11	1,884.03		1363-T/P Waste recycling
28/03/2024	Wallgate	VIS4	149.98		1444-Liquid soap
28/03/2024	Propel finance	DDR	46.00		CCTV Phone lease
Total Payments			<u>139,268.63</u>		

Detailed Income & Expenditure by Budget Heading 31/03/2024

Month No: 12

March 2024

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
101 Council Administration								
1176 Precept	0	1,338,548	1,338,548	0			100.0%	
1190 Interest Receivable	13,509	91,747	20,000	(71,747)			458.7%	
1193 Miscellaneous Income	0	244	0	(244)			0.0%	
Council Administration :- Income	13,509	1,430,539	1,358,548	(71,991)			105.3%	0
4001 Salaries	11,933	138,935	144,066	5,132		5,132	96.4%	
4008 Training & Team Building	0	1,413	3,000	1,588		1,588	47.1%	
4009 Travel	28	77	250	173		173	30.8%	
4010 Health & Safety	0	0	500	500		500	0.0%	
4013 Rent Payable (Internal)	3,100	37,200	37,200	0		0	100.0%	
4020 Consumables & Other Expenses	82	1,006	1,500	494		494	67.0%	
4022 Postage & Telephone	229	1,232	1,500	268		268	82.1%	
4023 Printing & Stationery	152	289	900	611		611	32.1%	
4024 Photocopier Charges	93	2,273	2,000	(273)		(273)	113.6%	
4025 IT (Website & Email)	1,055	14,839	12,000	(2,839)		(2,839)	123.7%	
4027 Subscriptions and Publications	0	4,856	4,250	(606)		(606)	114.3%	
4028 Insurance	68	28,274	13,000	(15,274)		(15,274)	217.5%	
4029 Licences	0	4,583	1,500	(3,083)		(3,083)	305.5%	
4030 Recruitment Advertising	0	400	1,500	1,100		1,100	26.7%	
4033 Advertising	0	435	0	(435)		(435)	0.0%	
4036 Repairs and Renewals	0	0	250	250		250	0.0%	
4040 Equipment/Furniture	28	50	1,000	950		950	5.0%	
4056 Accountancy Fees	1,959	9,447	15,000	5,553		5,553	63.0%	
4057 Audit Fees	2,600	3,100	3,020	(80)		(80)	102.6%	
4058 Legal Fees	0	0	1,000	1,000		1,000	0.0%	
4059 Other Professional Fees	672	4,838	5,000	162		162	96.8%	
4060 Bank Charges	58	1,066	1,000	(66)		(66)	106.6%	
Council Administration :- Indirect Expenditure	22,058	254,310	249,436	(4,874)	0	(4,874)	102.0%	0
Net Income over Expenditure	(8,549)	1,176,229	1,109,112	(67,117)				

Detailed Income & Expenditure by Budget Heading 31/03/2024

Month No: 12

March 2024

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>102 Civic and Democratic</u>								
4001 Salaries	8,109	94,316	83,000	(11,316)		(11,316)	113.6%	
4008 Training & Team Building	0	45	0	(45)		(45)	0.0%	
4020 Consumables & Other Expenses	0	201	0	(201)		(201)	0.0%	
4023 Printing & Stationery	0	137	0	(137)		(137)	0.0%	
4025 IT (Website & Email)	401	5,641	2,500	(3,141)		(3,141)	225.6%	
4033 Advertising	182	1,334	1,500	166		166	88.9%	
4080 Mayoral Expenses	63	425	1,000	575		575	42.5%	
4082 Town Crier	0	1,050	1,000	(50)		(50)	105.0%	
4086 Civic Regalia	0	0	500	500		500	0.0%	
6319 Tfr to Elections Reserve	5,000	5,000	5,000	0		0	100.0%	
Civic and Democratic :- Indirect Expenditure	13,754	108,149	94,500	(13,649)	0	(13,649)	114.4%	0
Net Expenditure	(13,754)	(108,149)	(94,500)	13,649				

Detailed Income & Expenditure by Budget Heading 31/03/2024

Month No: 12

March 2024

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>103 Policy and Communications</u>								
4001 Salaries	1,826	18,168	10,000	(8,168)		(8,168)	181.7%	
4024 Photocopier Charges	0	42	0	(42)		(42)	0.0%	
4034 Newsletter	0	989	2,000	1,011		1,011	49.5%	
4084 Town Consultations/Promotions	0	0	4,000	4,000		4,000	0.0%	
Policy and Communications :- Indirect Expenditure	1,826	19,200	16,000	(3,200)	0	(3,200)	120.0%	0
Net Expenditure	(1,826)	(19,200)	(16,000)	3,200				

Detailed Income & Expenditure by Budget Heading 31/03/2024

Month No: 12

March 2024

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
104 Council Events								
1002 Events Income	3,257	3,902	0	(3,902)			0.0%	
1701 Christmas Events Income	0	3,553	2,500	(1,053)			142.1%	
Council Events :- Income	3,257	7,455	2,500	(4,955)			298.2%	0
4001 Salaries	1,386	16,443	14,000	(2,443)		(2,443)	117.4%	
4005 Security Staff	2,868	2,868	0	(2,868)		(2,868)	0.0%	
4032 Adverts - Events	0	479	1,000	521		521	47.9%	
4033 Advertising	145	145	0	(145)		(145)	0.0%	
4040 Equipment/Furniture	138	138	0	(138)		(138)	0.0%	
4081 Civic Events	(38)	596	2,000	1,404		1,404	29.8%	
4087 Civic Service	0	0	500	500		500	0.0%	
4089 Council Events	468	468	0	(468)		(468)	0.0%	
4706 Christmas Lights	227	31,922	30,000	(1,922)		(1,922)	106.4%	
4720 Remembrance Service	0	1,808	1,000	(808)		(808)	180.8%	
5359 Tfr from EMR Market Towns	(3,151)	(8,074)	0	8,074		8,074	0.0%	
Council Events :- Indirect Expenditure	2,042	46,793	48,500	1,707	0	1,707	96.5%	0
Net Income over Expenditure	1,215	(39,338)	(46,000)	(6,662)				

Detailed Income & Expenditure by Budget Heading 31/03/2024

Month No: 12

March 2024

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
107 Grants and Projects								
1180 Grants Recieved	0	33,000	0	(33,000)			0.0%	
Grants and Projects :- Income	0	33,000	0	(33,000)				0
4001 Salaries	2,011	24,799	21,750	(3,049)		(3,049)	114.0%	
4700 Grants - Large	0	20,000	20,000	0		0	100.0%	
4703 WCR Community Radio SLA	0	10,000	10,000	0		0	100.0%	
4704 Warminster Community Hub SLA	0	6,000	6,000	0		0	100.0%	
4710 Enterprise Warminster	272	4,681	4,000	(681)		(681)	117.0%	
4712 Grant - Warminster Carnival	0	4,500	4,500	0		0	100.0%	
4714 Neighbourhood Planning	1,100	8,586	10,000	1,414		1,414	85.9%	
4715 INSPIRE	0	3,500	3,500	0		0	100.0%	
4718 Warminster R O W Volunteers	0	3,000	3,000	0		0	100.0%	
4722 Grant - St Lawrence Comm Bld	0	4,791	0	(4,791)		(4,791)	0.0%	
4724 Warminster Town FC Grant	0	30,000	0	(30,000)		(30,000)	0.0%	
5356 Tfr from CIL 21/22	0	(34,791)	0	34,791		34,791	0.0%	
6327 Tfr to Neighbourhood Plan	0	8,000	0	(8,000)		(8,000)	0.0%	
6359 Tfr to EMR Market Towns Progra	0	25,000	0	(25,000)		(25,000)	0.0%	
Grants and Projects :- Indirect Expenditure	3,383	118,067	82,750	(35,317)	0	(35,317)	142.7%	0
Net Income over Expenditure	(3,383)	(85,067)	(82,750)	2,317				

Detailed Income & Expenditure by Budget Heading 31/03/2024

Month No: 12

March 2024

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>109 Youth Provision</u>								
1180 Grants Recieved	0	5,000	0	(5,000)			0.0%	
Youth Provision :- Income	0	5,000	0	(5,000)				0
5339 Tfr to EMR Youth Provision	0	5,000	0	(5,000)		(5,000)	0.0%	
Youth Provision :- Indirect Expenditure	0	5,000	0	(5,000)	0	(5,000)		0
Net Income over Expenditure	0	0	0	0				

Detailed Income & Expenditure by Budget Heading 31/03/2024

Month No: 12

March 2024

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>201 CCTV</u>								
1193 Miscellaneous Income	0	183	0	(183)			0.0%	
1205 CCTV-West Wilts Tr Estate Fees	2,104	22,541	8,150	(14,391)			276.6%	
1206 CCTV-Westbury TC Fees	5,594	47,988	16,300	(31,688)			294.4%	
1901 Insurance Claims	3,749	3,749	0	(3,749)			0.0%	
CCTV :- Income	11,446	74,461	24,450	(50,011)			304.5%	0
4001 Salaries	5,179	67,596	83,186	15,590		15,590	81.3%	
4008 Training & Team Building	0	163	1,500	1,338		1,338	10.8%	
4014 Electricity and Gas	171	263	5,000	4,737		4,737	5.3%	
4020 Consumables & Other Expenses	(30)	524	500	(24)		(24)	104.8%	
4021 Fibre Line Costs	0	7,308	0	(7,308)		(7,308)	0.0%	
4022 Postage & Telephone	10	572	1,000	428		428	57.2%	
4023 Printing & Stationery	0	0	200	200		200	0.0%	
4025 IT (Website & Email)	0	0	2,500	2,500		2,500	0.0%	
4028 Insurance	0	874	950	76		76	92.0%	
4029 Licences	0	50	1,000	950		950	5.0%	
4036 Repairs and Renewals	0	1,073	1,000	(73)		(73)	107.3%	
4037 Maintenance Contracts	0	1,684	4,500	2,816		2,816	37.4%	
4040 Equipment/Furniture	0	395	100	(295)		(295)	395.3%	
6325 Tfr to CCTV	3,749	3,749	0	(3,749)		(3,749)	0.0%	
CCTV :- Indirect Expenditure	9,078	84,251	101,436	17,185	0	17,185	83.1%	0
Net Income over Expenditure	2,368	(9,789)	(76,986)	(67,197)				

Detailed Income & Expenditure by Budget Heading 31/03/2024

Month No: 12

March 2024

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>202 Dewey House</u>								
1005 Rent Received	0	6,600	7,200	600			91.7%	
Dewey House :- Income	0	6,600	7,200	600			91.7%	0
4011 Rates	0	4,691	5,900	1,209		1,209	79.5%	
4012 Water Rates	421	1,829	250	(1,579)		(1,579)	731.5%	
4014 Electricity and Gas	2,466	4,992	5,000	8		8	99.8%	
4020 Consumables & Other Expenses	125	125	200	75		75	62.5%	
4023 Printing & Stationery	0	3	0	(3)		(3)	0.0%	
4025 IT (Website & Email)	0	418	2,000	1,582		1,582	20.9%	
4028 Insurance	0	1,840	2,000	160		160	92.0%	
4036 Repairs and Renewals	0	1,395	1,500	105		105	93.0%	
4037 Maintenance Contracts	0	377	1,600	1,223		1,223	23.6%	
Dewey House :- Indirect Expenditure	3,012	15,669	18,450	2,781	0	2,781	84.9%	0
Net Income over Expenditure	(3,012)	(9,069)	(11,250)	(2,181)				

Detailed Income & Expenditure by Budget Heading 31/03/2024

Month No: 12

March 2024

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>203 The Hub</u>								
4012 Water Rates	0	233	0	(233)		(233)	0.0%	
4014 Electricity and Gas	4,655	18,968	0	(18,968)		(18,968)	0.0%	
4020 Consumables & Other Expenses	0	78	0	(78)		(78)	0.0%	
4025 IT (Website & Email)	450	5,181	0	(5,181)		(5,181)	0.0%	
4037 Maintenance Contracts	24	476	0	(476)		(476)	0.0%	
4040 Equipment/Furniture	0	17	0	(17)		(17)	0.0%	
The Hub :- Indirect Expenditure	5,129	24,952	0	(24,952)	0	(24,952)		0
Net Expenditure	(5,129)	(24,952)	0	24,952				

Detailed Income & Expenditure by Budget Heading 31/03/2024

Month No: 12

March 2024

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>208 Town Park Splashpad</u>								
4012 Water Rates	75	(3,074)	10,000	13,074		13,074	(30.7%)	
4014 Electricity and Gas	0	12,239	5,000	(7,239)		(7,239)	244.8%	
4020 Consumables & Other Expenses	16	1,160	1,500	340		340	77.3%	
4022 Postage & Telephone	0	48	200	152		152	24.2%	
4036 Repairs and Renewals	0	3,126	5,000	1,874		1,874	62.5%	
4037 Maintenance Contracts	6,602	6,630	7,500	870		870	88.4%	
4040 Equipment/Furniture	139	149	500	351		351	29.9%	
Town Park Splashpad :- Indirect Expenditure	6,832	20,279	29,700	9,421	0	9,421	68.3%	0
Net Expenditure	(6,832)	(20,279)	(29,700)	(9,421)				

Detailed Income & Expenditure by Budget Heading 31/03/2024

Month No: 12

March 2024

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
209 Outside Services								
1193 Miscellaneous Income	74	1,906	0	(1,906)			0.0%	
Outside Services :- Income	74	1,906	0	(1,906)				0
4001 Salaries	17,525	232,858	263,138	30,280		30,280	88.5%	
4003 Employers NI	0	69	0	(69)		(69)	0.0%	
4007 Uniform	120	1,012	1,500	488		488	67.5%	
4008 Training & Team Building	0	1,822	3,500	1,678		1,678	52.1%	
4009 Travel	0	6	0	(6)		(6)	0.0%	
4018 Rent	0	650	573	(77)		(77)	113.4%	
4020 Consumables & Other Expenses	353	3,836	2,500	(1,336)		(1,336)	153.4%	
4022 Postage & Telephone	154	1,860	2,400	540		540	77.5%	
4023 Printing & Stationery	0	3	0	(3)		(3)	0.0%	
4025 IT (Website & Email)	172	1,680	3,000	1,320		1,320	56.0%	
4028 Insurance	0	874	950	76		76	92.0%	
4029 Licences	0	846	0	(846)		(846)	0.0%	
4035 Refuse Collection\Bin Emptying	1,383	7,666	7,000	(666)		(666)	109.5%	
4036 Repairs and Renewals	2,640	3,301	5,000	1,699		1,699	66.0%	
4037 Maintenance Contracts	0	915	0	(915)		(915)	0.0%	
4038 Grounds Maintenance	0	574	1,000	426		426	57.4%	
4040 Equipment/Furniture	185	6,190	5,500	(690)		(690)	112.5%	
4041 Equipment Hire	440	4,142	5,000	858		858	82.8%	
4042 Vehicle Costs	2,397	26,111	30,000	3,889		3,889	87.0%	
4044 Tree Works	927	4,400	6,000	1,600		1,600	73.3%	
4045 Flood Wardens	0	90	200	110		110	44.9%	
4066 Copheap Memorial	0	5,050	0	(5,050)		(5,050)	0.0%	
4803 Baskets & Tubs	0	3,363	3,500	137		137	96.1%	
5318 Tfr from EMR Outside Services	0	(968)	0	968		968	0.0%	
Outside Services :- Indirect Expenditure	26,295	306,351	340,761	34,410	0	34,410	89.9%	0
Net Income over Expenditure	(26,220)	(304,444)	(340,761)	(36,317)				

Detailed Income & Expenditure by Budget Heading 31/03/2024

Month No: 12

March 2024

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>210 Town Park</u>								
1006 Rent - 23 Weymouth St	385	4,622	3,980	(642)			116.1%	
1020 Town Park Events Income	0	4,160	3,000	(1,160)			138.7%	
1550 Boats Income	0	8,124	7,000	(1,124)			116.1%	
Town Park :- Income	385	16,906	13,980	(2,926)			120.9%	0
4001 Salaries	0	8,561	13,523	4,962		4,962	63.3%	
4012 Water Rates	143	12,511	7,000	(5,511)		(5,511)	178.7%	
4014 Electricity and Gas	749	4,558	3,000	(1,558)		(1,558)	151.9%	
4020 Consumables & Other Expenses	1,329	2,602	5,000	2,398		2,398	52.0%	
4028 Insurance	0	1,288	1,400	112		112	92.0%	
4036 Repairs and Renewals	110	3,619	10,000	6,381		6,381	36.2%	
4037 Maintenance Contracts	0	28	1,500	1,472		1,472	1.9%	
4040 Equipment/Furniture	0	3,974	4,000	26		26	99.4%	
4041 Equipment Hire	0	782	1,000	218		218	78.2%	
4085 Town Park Events	220	10,678	10,000	(678)		(678)	106.8%	
4950 CAP - Town Park Compound Fence	6,995	6,995	0	(6,995)		(6,995)	0.0%	
5359 Tfr from EMR Market Towns	0	(4,078)	0	4,078		4,078	0.0%	
Town Park :- Indirect Expenditure	9,546	51,518	56,423	4,905	0	4,905	91.3%	0
Net Income over Expenditure	(9,161)	(34,611)	(42,443)	(7,832)				

Detailed Income & Expenditure by Budget Heading 31/03/2024

Month No: 12

March 2024

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>212 Cemetery and Churchyard</u>								
1212 Burial Fees	0	597	1,000	403			59.7%	
Cemetery and Churchyard :- Income	0	597	1,000	403			59.7%	0
4011 Rates	0	314	290	(24)		(24)	108.4%	
4028 Insurance	0	1,012	1,100	88		88	92.0%	
Cemetery and Churchyard :- Indirect Expenditure	0	1,326	1,390	64	0	64	95.4%	0
Net Income over Expenditure	0	(729)	(390)	339				

Detailed Income & Expenditure by Budget Heading 31/03/2024

Month No: 12

March 2024

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
214 Public Conveniences (TP & CCP)								
4012 Water Rates	718	5,084	2,500	(2,584)		(2,584)	203.4%	
4014 Electricity and Gas	1,869	10,605	3,000	(7,605)		(7,605)	353.5%	
4016 Cleaning	0	280	1,000	720		720	28.0%	
4020 Consumables & Other Expenses	150	1,893	1,500	(393)		(393)	126.2%	
4028 Insurance	0	184	200	16		16	92.0%	
4036 Repairs and Renewals	0	2,264	3,000	736		736	75.5%	
4040 Equipment/Furniture	0	75	0	(75)		(75)	0.0%	
Public Conveniences (TP & CCP) :- Indirect Expenditure	2,737	20,385	11,200	(9,185)	0	(9,185)	182.0%	0
Net Expenditure	(2,737)	(20,385)	(11,200)	9,185				

Detailed Income & Expenditure by Budget Heading 31/03/2024

Month No: 12

March 2024

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>216 Pavilion Cafe</u>								
1600 Pavillion Cafe Sales	1,727	96,761	80,000	(16,761)			121.0%	
Pavilion Cafe :- Income	1,727	96,761	80,000	(16,761)			121.0%	0
3540 Pavilion Purchases	267	34,958	28,000	(6,958)		(6,958)	124.8%	
Pavilion Cafe :- Direct Expenditure	267	34,958	28,000	(6,958)	0	(6,958)	124.8%	0
4001 Salaries	2,196	42,817	40,217	(2,600)		(2,600)	106.5%	
4007 Uniform	0	18	150	132		132	11.8%	
4008 Training & Team Building	0	50	250	200		200	20.0%	
4010 Health & Safety	0	0	100	100		100	0.0%	
4011 Rates	279	3,353	2,950	(403)		(403)	113.7%	
4014 Electricity and Gas	855	7,687	2,500	(5,187)		(5,187)	307.5%	
4020 Consumables & Other Expenses	266	3,479	3,000	(479)		(479)	116.0%	
4022 Postage & Telephone	28	338	300	(38)		(38)	112.6%	
4023 Printing & Stationery	0	0	100	100		100	0.0%	
4025 IT (Website & Email)	0	107	100	(7)		(7)	107.0%	
4036 Repairs and Renewals	0	2,446	2,000	(446)		(446)	122.3%	
4037 Maintenance Contracts	83	83	200	118		118	41.3%	
4040 Equipment/Furniture	0	91	500	409		409	18.2%	
4055 Stocktaking Fees	60	120	240	120		120	50.0%	
4061 Streamline Charges	39	1,346	1,400	54		54	96.2%	
Pavilion Cafe :- Indirect Expenditure	3,805	61,935	54,007	(7,928)	0	(7,928)	114.7%	0
Net Income over Expenditure	(2,346)	(132)	(2,007)	(1,875)				

Detailed Income & Expenditure by Budget Heading 31/03/2024

Month No: 12

March 2024

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>217 Play Areas</u>								
4010 Health & Safety	0	700	500	(200)		(200)	140.0%	
4020 Consumables & Other Expenses	16	163	500	337		337	32.5%	
4036 Repairs and Renewals	102	9,018	10,000	982		982	90.2%	
4040 Equipment/Furniture	0	1,080	1,000	(80)		(80)	108.0%	
5338 Tfr from EMR Play Area	0	(618)	0	618		618	0.0%	
Play Areas :- Indirect Expenditure	<u>118</u>	<u>10,341</u>	<u>12,000</u>	<u>1,659</u>	<u>0</u>	<u>1,659</u>	<u>86.2%</u>	<u>0</u>
Net Expenditure	<u>(118)</u>	<u>(10,341)</u>	<u>(12,000)</u>	<u>(1,659)</u>				

Detailed Income & Expenditure by Budget Heading 31/03/2024

Month No: 12

March 2024

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>219</u> <u>Sweeper</u>								
4007 Uniform	0	0	50	50		50	0.0%	
4036 Repairs and Renewals	703	3,404	2,000	(1,404)		(1,404)	170.2%	
4042 Vehicle Costs	0	221	0	(221)		(221)	0.0%	
4090 Sweeper Leasing	2,056	24,675	24,675	(0)		(0)	100.0%	
4091 Sweeper Consumables	8	1,640	2,500	860		860	65.6%	
4092 Sweeper Fuel	623	7,404	9,000	1,596		1,596	82.3%	
4093 Sweeper Waste Disposal	1,276	17,714	20,000	2,286		2,286	88.6%	
Sweeper :- Indirect Expenditure	4,666	55,059	58,225	3,166	0	3,166	94.6%	0
Net Expenditure	(4,666)	(55,059)	(58,225)	(3,166)				

Detailed Income & Expenditure by Budget Heading 31/03/2024

Month No: 12

March 2024

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>220 Depot</u>								
4011 Rates	375	4,506	3,950	(556)		(556)	114.1%	
4014 Electricity and Gas	381	1,623	750	(873)		(873)	216.4%	
4018 Rent	0	16,388	16,000	(388)		(388)	102.4%	
4025 IT (Website & Email)	57	682	500	(182)		(182)	136.4%	
4036 Repairs and Renewals	0	600	1,000	400		400	60.0%	
4037 Maintenance Contracts	0	397	1,000	604		604	39.6%	
4040 Equipment/Furniture	0	528	100	(428)		(428)	527.7%	
Depot :- Indirect Expenditure	813	24,723	23,300	(1,423)	0	(1,423)	106.1%	0
Net Expenditure	(813)	(24,723)	(23,300)	1,423				

Detailed Income & Expenditure by Budget Heading 31/03/2024

Month No: 12

March 2024

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>221 Tennis Courts</u>								
1602 Tennis Court Income	175	4,311	0	(4,311)			0.0%	
	<u>175</u>	<u>4,311</u>	<u>0</u>	<u>(4,311)</u>				<u>0</u>
Tennis Courts :- Income								
4040 Equipment/Furniture	0	320	0	(320)		(320)	0.0%	
4062 Stripe Fees	8	206	0	(206)		(206)	0.0%	
4063 Go Cardless Fees	2	41	0	(41)		(41)	0.0%	
6323 Tfr to Tennis Courts	165	3,744	0	(3,744)		(3,744)	0.0%	
	<u>175</u>	<u>4,311</u>	<u>0</u>	<u>(4,311)</u>	<u>0</u>	<u>(4,311)</u>		<u>0</u>
Tennis Courts :- Indirect Expenditure								
Net Income over Expenditure	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>				

Detailed Income & Expenditure by Budget Heading 31/03/2024

Month No: 12

March 2024

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
301 Civic Centre								
1001 Letting Income	4,282	54,910	40,000	(14,910)			137.3%	
1002 Events Income	458	3,060	1,000	(2,060)			306.0%	
1003 Equipment Hire	0	42	0	(42)			0.0%	
1004 Security Staff Recharged	0	182	0	(182)			0.0%	
1193 Miscellaneous Income	83	956	0	(956)			0.0%	
1300 Dog Bag Sales	7	603	1,000	397			60.3%	
1305 Film Shows Income	8	1,012	500	(512)			202.3%	
Civic Centre :- Income	4,838	60,765	42,500	(18,265)			143.0%	0
4001 Salaries	6,501	75,027	65,166	(9,861)		(9,861)	115.1%	
4005 Security Staff	1,431	1,972	0	(1,972)		(1,972)	0.0%	
4007 Uniform	0	0	200	200		200	0.0%	
4008 Training & Team Building	0	163	500	338		338	32.5%	
4011 Rates	0	6,986	7,700	714		714	90.7%	
4012 Water Rates	664	2,337	1,250	(1,087)		(1,087)	187.0%	
4013 Rent Payable (Internal)	(3,100)	(37,200)	(37,200)	0		0	100.0%	
4014 Electricity and Gas	8,807	23,581	25,000	1,419		1,419	94.3%	
4020 Consumables & Other Expenses	101	2,763	4,000	1,237		1,237	69.1%	
4023 Printing & Stationery	0	54	0	(54)		(54)	0.0%	
4024 Photocopier Charges	93	795	0	(795)		(795)	0.0%	
4025 IT (Website & Email)	145	1,485	2,000	515		515	74.3%	
4028 Insurance	0	2,759	3,000	241		241	92.0%	
4029 Licences	0	2,006	2,000	(6)		(6)	100.3%	
4031 Publicity & Marketing	165	1,227	1,000	(227)		(227)	122.7%	
4035 Refuse Collection\Bin Emptying	131	1,944	1,000	(944)		(944)	194.4%	
4036 Repairs and Renewals	1,138	12,765	3,000	(9,765)		(9,765)	425.5%	
4037 Maintenance Contracts	924	11,441	8,000	(3,441)		(3,441)	143.0%	
4040 Equipment/Furniture	0	401	1,000	599		599	40.1%	
4055 Stocktaking Fees	60	120	240	120		120	50.0%	
4061 Streamline Charges	63	462	800	338		338	57.8%	
4101 Purchase Dog Bags	0	241	600	359		359	40.2%	
4801 Events Funding	91	1,567	750	(817)		(817)	208.9%	
5315 Tfr from Capital Projects	0	(575)	0	575		575	0.0%	
Civic Centre :- Indirect Expenditure	17,214	112,323	90,006	(22,317)	0	(22,317)	124.8%	0
Net Income over Expenditure	(12,376)	(51,558)	(47,506)	4,052				

Detailed Income & Expenditure by Budget Heading 31/03/2024

Month No: 12

March 2024

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
305 Civic Centre Bar								
1580 Bar Sales	2,104	8,018	7,500	(518)			106.9%	
Civic Centre Bar :- Income	2,104	8,018	7,500	(518)			106.9%	0
3530 Bar Purchases	1,542	2,689	3,000	311		311	89.6%	
Civic Centre Bar :- Direct Expenditure	1,542	2,689	3,000	311	0	311	89.6%	0
4040 Equipment/Furniture	0	0	100	100		100	0.0%	
Civic Centre Bar :- Indirect Expenditure	0	0	100	100	0	100	0.0%	0
Net Income over Expenditure	562	5,329	4,400	(929)				

Detailed Income & Expenditure by Budget Heading 31/03/2024

Month No: 12

March 2024

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
306 Civic Centre Coffee Bar								
1581 Coffee Bar Sales	367	3,137	1,000	(2,137)			313.7%	
Civic Centre Coffee Bar :- Income	367	3,137	1,000	(2,137)			313.7%	0
3535 Coffee Bar Purchases	0	298	400	102		102	74.5%	
Civic Centre Coffee Bar :- Direct Expenditure	0	298	400	102	0	102	74.5%	0
Net Income over Expenditure	367	2,839	600	(2,239)				

Detailed Income & Expenditure by Budget Heading 31/03/2024

Month No: 12

March 2024

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
499 Capital Expenditure								
1180 Grants Recieved	0	3,932	0	(3,932)			0.0%	
1184 Capital Grants	0	127,991	0	(127,991)			0.0%	
1710 CIL Receipts	0	84,783	0	(84,783)			0.0%	
Capital Expenditure :- Income	0	216,706	0	(216,706)				0
4901 Loan Repayment Capital	0	27,154	28,509	1,355		1,355	95.2%	
4902 Loan Repayment Interest	0	12,448	11,093	(1,355)		(1,355)	112.2%	
4904 CAP - Civic Centre Equipment	0	3,531	0	(3,531)		(3,531)	0.0%	
4909 CAP - CCTV Equipment	0	27,982	0	(27,982)		(27,982)	0.0%	
4917 CAP - IT Equipment	0	1,221	0	(1,221)		(1,221)	0.0%	
4921 CAP - Vehicles & Equipment	0	3,648	0	(3,648)		(3,648)	0.0%	
4928 CAP - Play Equipment	0	10,627	0	(10,627)		(10,627)	0.0%	
4933 CAP - Town Park Splash Pad	0	4,774	0	(4,774)		(4,774)	0.0%	
4939 CAP - Tourism Signs	0	3,902	0	(3,902)		(3,902)	0.0%	
4941 CAP - War Memorial	0	1,319	0	(1,319)		(1,319)	0.0%	
4942 CAP - Tennis Courts Refurbishm	0	242,991	0	(242,991)		(242,991)	0.0%	
4943 CAP - Portable Toilets	0	5,216	0	(5,216)		(5,216)	0.0%	
4944 CAP - Solar Panels/Battery	0	87,110	0	(87,110)		(87,110)	0.0%	
4945 Rugby Club Improvements Grant	0	44,223	0	(44,223)		(44,223)	0.0%	
4946 CAP - Public Toilets Equipment	0	12,047	0	(12,047)		(12,047)	0.0%	
4947 CAP - Defibrillators	0	475	0	(475)		(475)	0.0%	
4948 CAP - Civic Centre Storeroom	0	1,430	0	(1,430)		(1,430)	0.0%	
4949 CAP - C/Centre CCTV	2,371	2,371	0	(2,371)		(2,371)	0.0%	
5138 Tfr From Outside Services	0	(5,216)	0	5,216		5,216	0.0%	
5315 Tfr from Capital Projects	(2,371)	(236,140)	0	236,140		236,140	0.0%	
5316 Tfr frm Services to be Devolve	0	(16,695)	0	16,695		16,695	0.0%	
5318 Tfr from EMR Outside Services	0	(475)	0	475		475	0.0%	
5323 Tfr from Tennis Courts	0	(10,000)	0	10,000		10,000	0.0%	
5325 Tfr from CCTV	0	(4,294)	0	4,294		4,294	0.0%	
5350 Tfr from EMR s106 Rugby Club	0	(44,223)	0	44,223		44,223	0.0%	
5359 Tfr from EMR Market Towns	0	(3,902)	0	3,902		3,902	0.0%	
6306 Tfr to EMR CIL	0	84,783	0	(84,783)		(84,783)	0.0%	
6315 Tfr to Capital Projects	0	179,492	179,492	0		0	100.0%	
Capital Expenditure :- Indirect Expenditure	0	435,800	219,094	(216,706)	0	(216,706)	198.9%	0
Net Income over Expenditure	0	(219,094)	(219,094)	(0)				

Detailed Income & Expenditure by Budget Heading 31/03/2024

Month No: 12

March 2024

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
Grand Totals:- Income	37,882	1,966,163	1,538,678	(427,485)			127.8%	
Expenditure	134,292	1,818,686	1,538,678	(280,008)	0	(280,008)	118.2%	
Net Income over Expenditure	(96,410)	147,476	0	(147,476)				
Movement to/(from) Gen Reserve	(96,410)	147,476						

Summary Income & Expenditure by Budget Heading 31/03/2024

Month No: 12

March 2024

		Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
Finance & Audit								
101	Council Administration							
	Income	13,509	1,430,539	1,358,548	(71,991)			105.3%
	Expenditure	22,058	254,310	249,436	(4,874)		(4,874)	102.0%
	Movement to/(from) Gen Reserve	<u>(8,549)</u>	<u>1,176,229</u>					
102	Civic and Democratic							
	Expenditure	13,754	108,149	94,500	(13,649)		(13,649)	114.4%
103	Policy and Communications							
	Expenditure	1,826	19,200	16,000	(3,200)		(3,200)	120.0%
104	Council Events							
	Income	3,257	7,455	2,500	(4,955)			298.2%
	Expenditure	2,042	46,793	48,500	1,707		1,707	96.5%
	Movement to/(from) Gen Reserve	<u>1,215</u>	<u>(39,338)</u>					
107	Grants and Projects							
	Income	0	33,000	0	(33,000)			0.0%
	Expenditure	3,383	118,067	82,750	(35,317)		(35,317)	142.7%
	Movement to/(from) Gen Reserve	<u>(3,383)</u>	<u>(85,067)</u>					
109	Youth Provision							
	Income	0	5,000	0	(5,000)			0.0%
	Expenditure	0	5,000	0	(5,000)		(5,000)	0.0%
	Movement to/(from) Gen Reserve	<u>0</u>	<u>0</u>					
202	Dewey House							
	Income	0	6,600	7,200	600			91.7%
	Expenditure	3,012	15,669	18,450	2,781		2,781	84.9%
	Movement to/(from) Gen Reserve	<u>(3,012)</u>	<u>(9,069)</u>					
499	Capital Expenditure							
	Income	0	216,706	0	(216,706)			0.0%
	Expenditure	0	435,800	219,094	(216,706)		(216,706)	198.9%
	Movement to/(from) Gen Reserve	<u>0</u>	<u>(219,094)</u>					
	Finance & Audit Income	<u>16,765</u>	<u>1,699,300</u>	<u>1,368,248</u>	<u>(331,052)</u>			<u>124.2%</u>
	Expenditure	<u>46,074</u>	<u>1,002,987</u>	<u>728,730</u>	<u>(274,257)</u>	<u>0</u>	<u>(274,257)</u>	<u>137.6%</u>
	Movement to/(from) Gen Reserve	<u>(29,309)</u>	<u>696,313</u>					

Summary Income & Expenditure by Budget Heading 31/03/2024

Month No: 12

March 2024

		Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
Open Spaces & Services								
203	The Hub	Expenditure	5,129	24,952	0	(24,952)	(24,952)	0.0%
208	Town Park Splashpad	Expenditure	6,832	20,279	29,700	9,421	9,421	68.3%
209	Outside Services	Income	74	1,906	0	(1,906)		0.0%
		Expenditure	26,295	306,351	340,761	34,410	34,410	89.9%
	Movement to/(from) Gen Reserve	<u>(26,220)</u>	<u>(304,444)</u>					
210	Town Park	Income	385	16,906	13,980	(2,926)		120.9%
		Expenditure	9,546	51,518	56,423	4,905	4,905	91.3%
	Movement to/(from) Gen Reserve	<u>(9,161)</u>	<u>(34,611)</u>					
212	Cemetery and Churchyard	Income	0	597	1,000	403		59.7%
		Expenditure	0	1,326	1,390	64	64	95.4%
	Movement to/(from) Gen Reserve	<u>0</u>	<u>(729)</u>					
214	Public Conveniences (TP & CCP)	Expenditure	2,737	20,385	11,200	(9,185)	(9,185)	182.0%
216	Pavilion Cafe	Income	1,727	96,761	80,000	(16,761)		121.0%
		Expenditure	4,073	96,892	82,007	(14,885)	(14,885)	118.2%
	Movement to/(from) Gen Reserve	<u>(2,346)</u>	<u>(132)</u>					
217	Play Areas	Expenditure	118	10,341	12,000	1,659	1,659	86.2%
219	Sweeper	Expenditure	4,666	55,059	58,225	3,166	3,166	94.6%
220	Depot	Expenditure	813	24,723	23,300	(1,423)	(1,423)	106.1%
221	Tennis Courts	Income	175	4,311	0	(4,311)		0.0%
		Expenditure	175	4,311	0	(4,311)	(4,311)	0.0%
	Movement to/(from) Gen Reserve	<u>0</u>	<u>0</u>					
	Open Spaces & Services Income	2,361	120,482	94,980	(25,502)			126.8%
	Expenditure	60,383	616,139	615,006	(1,133)	0	(1,133)	100.2%
	Movement to/(from) Gen Reserve	<u>(58,022)</u>	<u>(495,657)</u>					

Summary Income & Expenditure by Budget Heading 31/03/2024

Month No: 12

March 2024

		Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
Civic Centre								
301	Civic Centre							
	Income	4,838	60,765	42,500	(18,265)			143.0%
	Expenditure	17,214	112,323	90,006	(22,317)		(22,317)	124.8%
	Movement to/(from) Gen Reserve	<u>(12,376)</u>	<u>(51,558)</u>					
305	Civic Centre Bar							
	Income	2,104	8,018	7,500	(518)			106.9%
	Expenditure	1,542	2,689	3,100	411		411	86.7%
	Movement to/(from) Gen Reserve	<u>562</u>	<u>5,329</u>					
306	Civic Centre Coffee Bar							
	Income	367	3,137	1,000	(2,137)			313.7%
	Expenditure	0	298	400	102		102	74.5%
	Movement to/(from) Gen Reserve	<u>367</u>	<u>2,839</u>					
	Civic Centre Income	<u>7,309</u>	<u>71,919</u>	<u>51,000</u>	<u>(20,919)</u>			<u>141.0%</u>
	Expenditure	<u>18,756</u>	<u>115,309</u>	<u>93,506</u>	<u>(21,803)</u>	<u>0</u>	<u>(21,803)</u>	<u>123.3%</u>
	Movement to/(from) Gen Reserve	<u>(11,447)</u>	<u>(43,390)</u>					

Summary Income & Expenditure by Budget Heading 31/03/2024

Month No: 12

March 2024

		Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
Town Development								
201 CCTV	Income	11,446	74,461	24,450	(50,011)			304.5%
	Expenditure	9,078	84,251	101,436	17,185		17,185	83.1%
	Movement to/(from) Gen Reserve	<u>2,368</u>	<u>(9,789)</u>					
	Town Development Income	<u>11,446</u>	<u>74,461</u>	<u>24,450</u>	<u>(50,011)</u>			<u>304.5%</u>
	Expenditure	<u>9,078</u>	<u>84,251</u>	<u>101,436</u>	<u>17,185</u>	<u>0</u>	<u>17,185</u>	<u>83.1%</u>
	Movement to/(from) Gen Reserve	<u>2,368</u>	<u>(9,789)</u>					
	Grand Totals:- Income	<u>37,882</u>	<u>1,966,163</u>	<u>1,538,678</u>	<u>(427,485)</u>			<u>127.8%</u>
	Expenditure	<u>134,292</u>	<u>1,818,686</u>	<u>1,538,678</u>	<u>(280,008)</u>	<u>0</u>	<u>(280,008)</u>	<u>118.2%</u>
	Net Income over Expenditure	<u>(96,410)</u>	<u>147,476</u>	<u>0</u>	<u>(147,476)</u>			
	Movement to/(from) Gen Reserve	<u>(96,410)</u>	<u>147,476</u>					

Suggested allocation to reserves

The total budget surplus (income over expenditure) for 2023-24 was £147,476.

Almost half of this was due to higher-than-expected interest on investments, which was £71,747 more than predicted in the budget. The rest is mainly due to various grants secured, tight cost control and expenditure approved but not yet completed.

Proposal

It is proposed that £81,476 is allocated to General Reserves (currently £311,586) bringing them above the recommended best practice level of three months' expenditure i.e. £368,000. This is the amount set out in the Treasury Management Policy.

It is further proposed that the following to be allocated to Earmarked Reserves:

Code	Earmarked Reserves	Added	New Total
New EMR	Events/markets	£15,000	£15,000
327	Neighbourhood Plan	£14,000	£26,000
326	Climate Change (inc. Toad Road Closure)	£12,000	£21,000
339	Youth Provision (Activities)	£20,000	£25,000
346	Website	£5,000	£5,863
	TOTAL	£66,000	

In addition to the above, the 2024-25 budget contains the following:

- a transfer from the revenue budget to the Capital Projects EMP of £132,633, bringing the Capital Projects EMR to £470,697.
- a transfer to the election reserves of £5,000, which would bring that EMR to £40,000 (which would cover the cost of two by-elections).

Warminster Town Council

CIL Income & Expenditure: at 31.03.24

	£	£		Balance To Date
	Income	Expenditure	Details	
2023/2024	84,783.00			84,783.00
2022/2023	98,278.78			98,278.78
2021/2022	60,827.26	28283.43	St Lawrence Chapel	
		30000.00	Warminster Town FC Floodlights	2,543.83
2020/2021	1,754.61	1754.61	CCTV	0.00
2019/2020	41,059.36	28687.63	Skate Park	0.00
		12371.73	CCTV	
2018/2019	26,598.86	5088.34	Athenaeum	0.00
	88,156.36	50000.00	Splashpad	
		59666.88	CCTV	
2017/2018	10,086.76	4911.66	Athenaeum	-
		1827.71	Outdoor Gym	
		3347.39	Skatepark	
2016/2017	74,913.75	74913.75	Skatepark	-
	486,458.74	300,853.13		185,605.61

Year	Amount Received
2023/24	84,783.00
2022/23	98,278.78
2021/22	60,827.26
2020/21	1,754.61
2019/20	41,059.36
2018/19	114,755.22
2017/18	10,086.76
2016/17	74,913.75

Total **486,458.74**

CIL Expenditure:

Skate Park	106948.77
Outdoor Gym	1827.71
Athenaeum	10000.00
Splashpad	50000.00
CCTV Upgrade	73793.22
Chapel St Law	28283.43
Warminster Town	
FC Floodlights	30000.00
Total Spent	300,853.13

Balance to date **185,605.61**